**PAGE 11/16**

**TERRINGTON ST CLEMENT PARISH COUNCIL**

**Minutes of the Terrington St Clement Council Meeting held in the Pavilion, Churchgate Way Terrington St Clement on Wednesday 18 May 2016 commencing at 7.30 p.m.**

**Attendance: With Councillor D Hillier in the Chair there were present:**

**Cllrs D. Shepperson, G Girdlestone, B Hill, G Moore, C Barton, N Malkin, J Ridley.**

**No members of the Public or Press were present and therefore the Open Forum was not required.**

**AGENDA**

1. To receive apologies and reasons given.
2. To receive written reports from Borough and County Councillors
3. Declarations of Interest for the agenda items and written requests for Dispensations for DPI’s and

grants of requests as appropriate

1. To resolve to approve the minutes of the meeting held on 20 April 2016
2. To receive the Clerks Report on Matters Outstanding
3. To receive the Chairman’s Report
4. To receive reports from meetings or training events attended by members.
5. Financial Matters

a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial

Report as recommended by the Finance Committee

b) To resolve to consider a request for a new Litter/Dog Bin in Churchbank

1. To receive matters raised at the Annual Parish Assembly and resolve to approve any actions required
2. To resolve to approve to be an Article 6 representative at the Ongar Hill Windfarm Appeal
3. To resolve to discuss the matter of the possible relocation of the village Post Office
4. To receive reports from the Chairman of Committees.
5. To receive reports from Outside Bodies Representatives.
6. Correspondence – To receive general correspondence.

a) To resolve to receive responses in relation to the Parish Council recommendations to improve the Station Road/A17 junction and approve any actions required.

b) To resolve to consider maintenance requests from the TSC Tennis Club.

c) To resolve to consider a request for a Memorial Seat in the Memorial Field.

1. Members Comments
2. To receive any comments from members of the council and requests for matters to be

 placed on the next agenda. No resolutions may be passed under this item.

 **To resolve to go into closed session if required in accordance with the Public Bodies**

 **(admissions to meetings) Act 1960.Should this resolution be passed the public and press will be**

 **required to leave the meeting at this stage.**

**PAGE 12/16**

 **1. TO RECEIVE** **APOLOGIES FOR ABSENCE.**

 Apologies for absence were received from Cllrs Howling, S. Phelps, T. Hunt and B. Scott.

 and B Cllr Kunes.

 **2. TO RECEIVE REPORTS FROM COUNTY AND BOROUGH COUNCILLORS**

 B Cllr Young advised that due to her accident she had not been mobile for a while but she reported that a

 new Mayor and Deputy Mayor had been elected, a new leader of the council and also a new cabinet had

 also been elected. In addition it was hoped that there would be a reduction in planning applications now

 that the Housing Supply issue had been resolved.

**3. TO RECEIVE** **DECLARATIONS OF INTEREST.**

Cllr Hillier declared a pecuniary interest in Item 11 due to being the landlord of the property.

 **4. TO RESOLVE TO APPROVE THE MINUTES OF THE 20 APRIL 2016**

**Action: The council resolved to approve the notes of the meeting as minutes.**

 **5. TO RECEIVE THE CLERKS REPORT**

 The Clerk reported that;

* The spraying of the Memorial Field had been completed and the edges of all trees, play equipment etc., had also been done to alleviate the need for strimming as often.
* The Independence Matters had asked if a cupboard could be placed in the store room to store equipment to keep equipment secure and tidy.
* Residents had complimented the council on flying the Union Flag on St George’s Day and also on the Queen’s Birthday. It had been suggested that a Norfolk flag could be erected to leave up on a daily basis.
* She had been working with the Clenchwarton Clerk on the Ongar Hill Wind Farm Appeal which would be held 14-17 June 2016 and she would report further under Item 8 of the Agenda.

 **6. TO RECEIVE THE CHAIRMANS REPORT**

 Cllr Hillier advised that he had not matters to report as interim Chairman.

 **7. TO RECEIVE REPORTS FROM MEETINGS OR TRAINING EVENTS ATTENDED BY MEMBERS.**

 No matters were reported.

 **8. FINANCE MATTERS.**

a. **To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial Report recommended by the Finance Committee.**

Cllr D Shepperson stated that he and Cllrs G Moore and A Hodgson had checked the invoices, cheques and Bank Statements during the Finance Meeting and the Committee had approved them for payment.

**b) To resolve to consider a request for a new litter/dog bin in Church Bank.**

**Action: The council resolved that the Clerk obtain quotes for a dog bin and also a litter bin and report back to the council.**

 **9. TO RECEIVE MATTERS RAISED AT THE ANNUAL PARISH ASSEMBLY AND RESOLVE TO APPROVE ANY**

 **ACTIONS REQUIRED.**

The Clerk advised that the following matters had been raised at the Annual Parish Assembly.

* Ownership of land at the rear of the Chemist.
* Dog Fouling in the village
* The station Road/A17 junction and average speed cameras
* Parking on the pavement adjacent to the car park and the possibility of extending the double yellow lines in Church Gate Way in the vicinity of the Post Office.

**PAGE 13/16**

* The venue for the possible relocation of the Post Office.
* Large pot hole in Marshland Street adjacent to Smith’s Bakers and general poor road maintenance.
* Drainage in the vicinity of the Co-Op.
* Improvements to the Millennium Wood and encouraging use of volunteers and school participation.

 The responses given at the Annual Parish Assembly were as follows:

* It was thought Persimmons owned the land at the rear of the Chemist.
* A request would be made for the Dog Warden to visit the village and if seen culprits should be reported to BCKLWN.
* The parish council had put forward proposals to the Norfolk C C and a response had been received and this would be discussed at the next council meeting.
* The extending of the double yellow lines had been discussed at a site meeting held in 2015 relating to a proposed crossing and the Norfolk C C indicated that they would not consider this. In addition on street parking was encouraged to slow down traffic.
* The council had not received any information relating to the possible relocation of the Post Office.
* The pot hole in Marshland Street had been reported and had been repaired on several occasions and the highways maintenance budget had been reduced and only necessary repairs would be carried out and in addition there was a minimum criteria for the repair of a pot hole before it would be filled.
* The drainage issues near to the Co-op had been reported to Norfolk C C as had the damaged verges.
* The parish council would be addressing the improvement of the Millennium Wood but any volunteer works would be strictly controlled and only carried out with council permission.

**10. TO RESOLVE TO APPROVE TO BE AN ARTICLE 6 REPRESENTATIVE AT THE ONGER HILL WINDFARM APPEAL.**

**Cllr N Shepperson declared an interest and left the meeting at 8.57 p.m. due to a possible financial interest.**

The Clerk advised that she had attended a meeting at the BCKLWN in relation to the Ongar Hill Wind Farm

Appeal to discuss the way forward for a Rule 6 Party and the legal status of engaging a junior barrister

which the parish council had agreed to. There were also residents present at the meeting and

representatives from Wildlife Committees etc., She advised that she and the Clenchwarton Clerk would

now work together to draft the council objections and she would circulate them prior to the Appeal which

would be held 14-17 June 2016 at Lynn Sport, King’s Lynn. She advised that it would be beneficial if members

could attend sometime during the hearing to show the inspectorate a level of local interest and to encourage

residents to attend too.

**Cllr D Shepperson re-joined the meeting at 9.01 p.m.**

**11. TO RESOLVE TO DISCUSS THE MATTER OF THE POSSIBLE RELOCATION FO THE VILLAGE POST OFFICE.**

**Cllr D Hillier declared a pecuniary interests as landlord of the property that could be the new Post Office premises and left the meeting at 9.05 p.m.**

Members raised concerns in relation to the possible relocation of the Post Office to Marshland Stores and the possible increase in traffic issues in the vicinity.

The Clerk confirmed that she had not received any information relating to the matter and due to it being a private business matter the council could not take any action but if any highways issues did arise if the Post Office was located then the council could address them as they had previously with all interested parties.

**Cllr D Hillier re-joined the meeting at 9.17 p.m.**

**PAGE 14/16**

**12. TO RECEIVE REPORTS FROM CHAIRMAN OF COMMITTEES.**

**PLANNING - The planning committee agreed the following observations following a meeting of the Planning Committee held on 18 May 2016**

|  |  |  |
| --- | --- | --- |
| Application No: 15/01856/FM | Proposed residential development consisting of 18 dwellings (plots 16-18 affordable) at West of King William PH Churchgate Way Terrington St Clement Norfolk  | **SUPPORT -** on condition a Fire Hydrant is provided as per the request of the Fire Service. This area of land was identified as a development site by the parish council to be included in the Local Plan. |
| Application No: 16/00667/F | Proposed extension to existing property at Sybil Cottage Tuxhill Road Terrington St Clement King's Lynn Norfolk | **SUPPORT.** |
| Application No: 16/00418/F | Change of use from domestic and agricultural store to commercial, domestic storage and agricultural work accommodation at The Laurels Ongar Hill Road Terrington St Clement King's Lynn Norfolk | **OBSERVATION –** Possible means of obtaining a residential development by stealth. Drawings resemble a residential barn conversion. |
| Application No: 16/00372/O | Outline Application: construction of two dwellings at Land On the South Side of Sutton Road Walpole Cross Keys Norfolk  | **SUPPORT** |
| Application No: 16/00017/F | Retention of annex as a separate dwelling at 15 Rhoon Road Terrington St Clement King's Lynn Norfolk PE34 4HY | **OBJECTION –** Proposed access to the annex is an unauthorised access. Access should be via entrance to 15 Rhoon Road**.** |

**13. REPORTS FROM OUTSIDE BODIES REPRESENTATIVES**

 No matters were reported.

**PAGE 15/16**

**14.** **TO RECEIVE CORRESPONDENCE.**

|  |  |  |
| --- | --- | --- |
| **RECEIVED FROM** | **DETAILS** | **ACTION** |
| **BCKLWN**  | TPO Order. 2 Lynn Road. TSC. | **No action required** |
| **BCKLWN**  | Withdrawal of Outline Planning Application for Land at Tower Road TSC. | **No action required** |
| **BCKLWN** | Withdrawal of Outline Planning Application – for Land at Long Road TSC. | **No action required** |
| **BCKLWN**  | Notice of Planning Appeal by Falck Renewables, 10.00a.m. on 14 June 2016 – 17 June in the Lynnsport, Greenpark Avenue, King’s Lynn | **No action required** |
| **BCKLWN**  | Notification of a TPO being applied to Horse Chestnut Tree on land between 63 and 69 south of Popes Lane TSC. | **No action required** |

a) **Henry Bellingham MP -** Response in relation to the Parish Council submissions relating to the Station Road/A17 junction.

**Action: Clerk to draft a response and present to full council for approval**

b) **TSC Tennis Club -** Matters relating to the Tennis Club Courts and other maintenance issues.

**Action: Meeting to be convened with the Tennis Club and parish council representatives to discuss the issues in hand.**

c) **Resident -** Request for a memorial seat in the Memorial Field.

**Action: Request approved. Location to be confirmed and resident to be advised that they would need to insure the seat and maintain it.**

**15. MEMBERS COMMENTS.**

Cllr D Shepperson advised that the WI had commissioned the village sign and Mr B Howling, TSC History Group would look to find appropriate historical references that could be included in a new design for the village sign. He also advised that the WI should also be consulted about the sign. He also advised that he and Cllr A. Hodgson would complete a specification for the Millennium Wood and confirm the locations for the litter bins and forward to the clerk for further action.

**16. TO RESOLVE TO GO INTO CLOSED SESSION**

**Action: The council resolved there was no requirement to go into closed session.**

**The meeting closed at 9.55 p.m.**