TERRINGTON ST CLEMENT PARISH COUNCIL 

 Clerk: K Treacher. Parish Office, The Pavilion, Churchgate Way, Terrington St Clement

 Telephone: 01553 827499, E-mail:terringtonpc@outlook.com, Mobile: 07984352050

**Dear Councillor,**

**You are hereby summoned to attend an Ordinary Meeting of the Terrington St Clement Parish Council**

 **which will be held on Wednesday 19 SEPTEMBER 2018 commencing at 7.45 p.m. in the Pavilion, Churchgate Way, Terrington St Clement.**

**A 15- minute Open Forum will be held at 7.45 p.m. which will not form part of the Council Meeting.**

**is also required.**

**Signature:  K. Treacher. Clerk to the Council Date: 31.08.18**

**AGENDA**

1. To receive apologies and reasons given.

2..Declarations of Interest for the agenda items and written requests for Dispensations for DPI’s and

grants of requests as appropriate

1. To resolve to receive written reports from County and District Councillors
2. To resolve to approve the minutes of the meetings held on 18 July 2018
3. To receive the Clerks Report on Matters Outstanding
4. To receive the Chairman’s Report
5. To resolve to consider applications for Co-option to the Council
6. Financial Matters

a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial

 Report as recommended by the Finance Committee

b) To resolve to consider and approve the purchase of Highway Gates/Notices

1. To resolve to receive and consider measurements and plans of the proposed extension of the Car Park and approve any actions required.
2. To resolve to receive reports from meetings or training events attended by members.
3. To resolve to receive reports from Outside Bodies
4. To resolve to receive reports from the Chairman of Committees and resolve to consider and approve any

 proposed recommendations

1. Correspondence
2. To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the meeting.
3. **Norfolk CC** – Changes to the Bus Services – Circulated to all members by email prior to the meeting
4. **Terrington PCC** – Response relating to the grass maintenance grant offer – circulated to members prior to the meeting by e-mail.
5. Members Comments

To receive any comments from members of the council and requests for matters to be

 placed on the next agenda. No resolutions may be passed under this item.

1. **To resolve to go into closed session if required in accordance with the Public Bodies**

 **(admissions to meetings) Act 1960. Should this resolution be passed the public and press will be**

 **required to leave the meeting at this stage.**

1. **Staff Matters**