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**TERRINGTON ST CLEMENT PARISH COUNCIL**

**Minutes of the Terrington St Clement Council Meeting held in the Pavilion, Churchgate Way Terrington St Clement on Wednesday 21 March 2018 commencing at 7.45p.m.**

**Attendance: With Councillor S Phelps in the Chair there were present:**

**D hillier, S Young, D Shepperson, A Hodgson, M Howling, G Girdlestone, J Cross, B Hill, G Moore, C Barton, H Lewis, B Scott, D Cliffe.**

**C Cllr S Squires 01 Members of the Public 0 Members of the Press**

**AGENDA**

1. To receive apologies and reasons given.

2..Declarations of Interest for the agenda items and written requests for Dispensations for DPI’s and

grants of requests as appropriate

1. To resolve to receive written reports from County and District Councillors
2. To resolve to approve the minutes of the meetings held on 21 February 2018 and the Extra Ordinary Meeting held on 12 March 2018
3. To receive the Clerks Report on Matters Outstanding
4. To receive the Chairman’s Report
5. Financial Matters
6. To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial

Report as recommended by the Finance Committee

b) To resolve to discuss and approve the purchase of name bars for the Parish Council Insignia Ribbon

c) To resolve to discuss and approve the provision of security fencing for the Bowls Club

d) To resolve to approve the purchase of a Hazardous Substance Cupboard

1. To resolve to consider requests from the Tigers Football Club for the use of mobile dug out units.
2. To resolve to discuss and approve the provision of a mobile unit to house the Parish Council Office.
3. To resolve to discuss and approve the Council response to questions raised by the Defend Terrington Group
4. To resolve to receive reports from meetings or training events attended by members.
5. To resolve to discuss projects for the “new land” and approve any action required.
6. To resolve to approve a meeting date for the Pavilion Security Review Committee.
7. To resolve to approve a date for the Annual Assembly
8. To resolve to receive reports from Outside Bodies
9. To resolve to receive reports from the Chairman of Committees.
10. Correspondence
11. To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the meeting.
12. Members Comments

To receive any comments from members of the council and requests for matters to be

placed on the next agenda. No resolutions may be passed under this item.

1. **To resolve to go into closed session if required in accordance with the Public Bodies**

**(admissions to meetings) Act 1960. Should this resolution be passed the public and press will be**

**required to leave the meeting at this stage.**

1. **Tennis Club Matters**

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1. **TO RECEIVE** **APOLOGIES FOR ABSENCE.**

Apologies for absence and reasons given were received from Cllr T Hunt and A Horton and B Cllr P Kunes.

1. **TO RECEIVE DECLARATIONS OF OFFICE.**

Declarations were received from Cllrs G Girdlestone in relation to Item 7 c) of the Agenda and Cllr A Hodgson in relation to Item 8 of the Agenda.

1. **TO RECEIVE WRITTEN REPORTS FROM COUNTY AND BOROUGH COUNCILLORS.**

B Cllr S Young advised that she had sent a copy of her report to the Clerk for circulation.

The Chairman thanked C Cllr Squires for the funds she had allocated from her County Council Grant Fund toward the

provision of the school crossing and her support was very much appreciated.

C Cllr Squires replied that she was keen on promoting and supporting local issues and she had received several

requests from parents for a crossing and she was happy to assist.

1. **TO RESOLVE TO APPROVE THE MINUTES OF THE MEETING HELD ON 21 FEBRUARY 2018**

**Action: The council resolved to approve the notes of the Ordinary Meeting held on 21 February 2018 were approved as minutes of the meeting.**

1. **TO RECEIVE THE CLERKS REPORT**

The Clerk advised that:

* The playground repairs would be carried out soon.
* There had been an incident with a youth refusing to leave the shelter when requested by the groundsman but it had been resolved amicably in the end. She added that she had advised the groundsman that if such an incident occurred again he should leave and call the police rather than place himself at risk.

**6 TO RECEIVE THE CHAIRMANS REPORT**

The Chairman reported that

* a young boy and his father carried out litter picking on the way and from school and it was to be applauded.
* Good comments had been received in relation to the Millennium Wood though many parishioners were not aware were the wood was located.
* Several street lights were out and in need of repair of which some had been out of action for a while.

The Clerk replied that she was facilitating a meeting with the Contract Manager carry out the refurbishment plan to ascertain what progress had been made and what servicing had been completed in recent months.

**7. FINANCE MATTERS.**

**a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial Report recommended by the Finance Committee.**

Cllr J Cross advised that he had checked the invoices, cheques and Bank Statements prior to the Finance Meeting and D Shepperson, G Moore and A Hodgson had also checked them during the Finance Meeting. All members of the Committee had agreed that they were in order and were a true reflection of the council accounts

**Action: The council resolved to approve the invoices for payment and the recommendations of the Finance Committee in respect of the reconciliations and payments.**

**The Clerk advised that all invoices, bank statements etc., were available for any member of the council or any member of the public to inspect if they wish.**

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**8. TO RESOLVE TO DISCUSS AND APPROVE A REQUEST FROM THE TIGERS FOOTBALL CLUB FOR THE USE OF MOBILE DUG OUT UNITS.**

**Action: The Council resolved to request further details in relation to storage and security of the dug outs, Risk Assessments, insurance etc and place the matter on the Agenda when the appropriate information was received.**

**9. TO RESOLVE TO DISCUSS AND APPROVE THE PROVISION OF A MOBILE UNIT TO HOUSE THE PARISH COUNCIL OFFICE.**

**Action: It was agreed that the Chairman in liaison with the Clerk contact the provider to ask if security grills could be applied to the 20ft unit and the Clerk to ascertain if planning permission would be required.**

1. **TO RESOLVE TO DISCUSS AND APPROVE THE COUNCIL RESPONSE TO QUESTIONS RAISED BY THE DEFEND**

**TERRINGTON GROUP.**

**Action: The Council resolved to approve the responses to the Defend Terrington Group questions submitted to the Council.**

**11. TO RESOLVE TO RECEIVE REPORTS FROM MEETINGS OR TRAINING EVENTS ATTENDED BY MEMBERS**

The Clerk advised that she had attended the Planning Committee Meeting held on 05 December 2017 and circulated to all members for their information. She advised that copies of documents relating to the report were attached to the report to substantiate the content of the report.

In addition, the Clerk confirmed that she and Cllrs B Hill and S Young had attended a GDPR training event relating to the new Data Protection legislation and she had also attended a New Audit regime course in relation to imminent changes to the End of Year processes and legislation.

She added that she had circulated the Norfolk ALC newsletter advising of the GDPR changes for Councillors information.

1. **TO RESOLVE TO DISCUSS THE “NEW” LAND AND APPROVE ANY ACTION REQUIRED**

The Clerk advised that she had been unable to read through all of the documentation provided and it would take her sometime. She advised that she would compile a report when she had done so and would place the matter on the Agenda when the report had been completed.

The Clerk advised that the Tigers Football Club had sent correspondence to put forward their interest in the new land for an additional football pitch.

Cllr B Hill advised that the football club had previously been refused use of the new land and raised several other issues regarding the matter which included her intention if necessary to request a judicial review if the land was not used for the purpose it was purchased for which was for the youth and a skateboard park.

**Action: The Council resolved to leave the matter in abeyance to allow the Clerk to read through documentations relating to the issues surrounding the land in question and then bring the matter to Full Council for consideration.**

**13 TO RESOLVE TO APPROVE A MEETING DATE FOR THE PAVILION SECURITY REVIEW COMMITTEE.**

**Action: The Council resolved that a meeting of the Committee would be held on Thursday 29 March 2018 in the Parish Council office commencing at 1.00 p.m.**

**14. TO RESOLVE TO APPROVE A DATE FOR THE ANNUAL ASSEMBLY 2018.**

**Action: The Council resolved that the Parish Assembly be held on 23 or 24 April 2018 dependent of an available venue.**

**15. TO RECEIVE REPORTS FROM OUTSIDE BODIES.**

**History Group** – Cllr D Shepperson advised that a resident had approached the group to ask if the Council would accept a gift of 2 large collections of postcards of Terrington St Clements which were mounted to display in the pavilion.

**Action: The Council resolved to accept the gift and to display the postcards in the Pavilion Foyer.**

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**16. TO RECEIVE REPORTS FROM CHAIRMAN OF COMMITTEES.**

**PLANNING:**

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| --- | --- | --- |
| **APPLICATION NUMBER** | **DETAILS** | **ACTION** |
| **APPLICATION N0: 18/00303/FM** | **Re-plan of 19No dwellings and 9 new dwellings resulting in an on-site total of 60 dwellings at Salterns The Saltings Terrington St Clement Norfolk** | **Action: OBJECTIONS**: The Council vociferously object to this application. The company has not fulfilled all of their obligations to neighbouring property owners during the present construction phase, has not provided the good quality fence for the WHOLE boundary as the Parish Council requested.  The Parish Council have received a plethora of complaints with regard to the flooding of gardens in Hillgate  Street, refusal to remove conifers, lack of correct drainage, invasion of privacy of existing residents due to the fence being too low, correct drainage not installed, refusal to liaise with the Parish Council or residents to discuss major issues arising from their construction practices.  Purchasers of 4 bed-houses will be affected by the proposed alterations for more swellings.  The Council feel that if smaller homes are provided it would give the developer the opportunity to sell the properties on block to a housing association which is a current practice by developers who have problems selling executive homes.  The Council ask that this application is **REFUSED** |
| APPLICATION NO: 18/00321/F | **Two storey rear extension, single storey side extension and alterations at 125 Northgate Way Terrington St Clement King’s Lynn Norfolk PE34 4LE** | **Action: COMMENT –** The Council request more detail regarding the proposals. |
| APPLICATION NO: 18/00378/RM | **Reserved Matters Application: Proposed dwelling for plot 1 at Chestnut House Market Lane Terrington St Clement King’s Lynn Norfolk** | **Action: SUPPORT.** There are no observations in relation to this application  They also note that the Cart sheds of neighbouring dwellings are at the front of the dwellings and not at the rear as the Parish Council proposed when considering the application |
| APPLICATION NO: 18/00435/F | |  |  | | --- | --- | |  | **Proposed stables, agricultural store and menage at 19 Craske Lane Terrington St Clement King's Lynn Norfolk PE34 4HW** | | **Action: SUPPORT**. There are no observations in relation to this application. |
| APPLICATION NO: 18/00445/F | **Proposed internal alterations and installation of new fire exit door/windows at The Mill Market Lane Terrington St Clement King’s Lynn Norfolk** | **Action: SUPPORT.** There are no observations in relation to this application. |

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**17. TO RECEIVE CORRESPONDENCE.**

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| --- | --- | --- |
| **RECEIVED FROM** | **DETAILS** | **ACTION** |
| **Norfolk CC** | Public Footpaths Maintenance | **No Action** |
| **Norfolk C C** | Public Transport Brief | **Circulated by e-mail to all members prior to the meeting** |
| **Norfolk C C Highways** | Parish Council Networking Event | **Circulated to all members by e-mail. Members to confirm with Clerk if they wish to attend.** |
| **Terrington Tigers** | Request for dug outs, use of PC Office for girls teams and interest in New Land | **Action: The matters raised in the correspondence were discussed and resolved under Items 8, 9 and 12 of the Agenda.** |
| **Post Office Ltd** | Consultation Leaflet. | **No action required. The Parish Council were advised that the Post Office would be re-locating to Marshland News in the near future.** |

**18. MEMBERS COMMENTS**

Cllr M Howling advised that a Bingo was arranged to raise funds to improve the surface of the King William Bowls Club but the area had been marked out with posts and enclosed to prevent cars going on it.

Cllr D Shepperson advised it was private land.

Cllr D Shepperson advised that there were two large potholes in Tuxhill Road

**Cllr D Cliffe left the meeting at 9.25 p.m**.

Cllr G Moore advised that the road surface along the C80 was deteriorating and there were pot holes opposite the Montessori Nursery.

Cllr H Lewis asked if the data could be downloaded from the Speed Reactor signs and if so who was responsible because it could be a useful tool to request further speed checks.

The Clerk advised that the data could be downloaded but it did take a while and due to work constraints, she was unable to carry out the task.

Cllr H Lewis stated that Terrington had the 6th highest rates and ask why this was so high.

Cllr Shepperson advised that the Parish Precept was high due to the size of the village and the projects and maintenance required.

**19. TO RESOLVE TO GO INTO CLOSED SESSION**

**Action: The Council resolved to go into closed session to discuss Item 20 of the Agenda – Tennis Club Matters**

**The Meeting closed at 9.30 p.m.**