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 TERRINGTON ST CLEMENT PARISH COUNCIL

**Minutes of the Terrington St Clement Full Council Meeting held in the Pavilion, Churchgate Way Terrington St Clement on Wednesday 15 January 2020 commencing at 7.45 p.m.**

**Attendance: With Councillor D Hillier in the Chair there were present: D Shepperson**

**G Moore, H Lewis, A Hodgson, J Cross, J Dickson, D Browne, T Hunt, G Girdlestone, M Howling, D Means and M Hannay**

**B Cllr P Kunes 02 Members of the Public.**

OPEN FORUM: B Cllr Kunes asked if there would be a report back to Council in relation to the Feasibility Study.

RESPONSE: The Chairman advised that due to the Christmas Recess the nominated Councillors had not yet arranged a meeting with the Marshland St James Village Hall Committee

**AGENDA**

1. To receive apologies and reasons given.
2. Declarations of Interest for the agenda items and written requests for Dispensations for DPI’s and

grants of requests as appropriate

1. To receive written reports from County and Borough Councillors to be taken as read.
2. To resolve to approve the minutes of the meetings held on 20 November 2019
3. To receive the Clerks Report on Matters Outstanding.
4. Chairman’s Report
5. Financial Matters
6. To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial

 Report as recommended by the Finance Committee

1. To resolve to consider the provision of additional street lighting in the parish.
2. To resolve to discuss and approve the draft Precept for 2020/2021
3. To resolve to discuss the proposed closure of the Terrington St Clement Churchyard on 01 April 2021 and approve any actions required.
4. Correspondence
5. **To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**meeting.**

1. Members Comments -To receive any comments from members of the council and requests for matters to be

placed on the next agenda. No resolutions may be passed under this item.

1. **To resolve to go into closed session if required in accordance with the Public Bodies (admissions to meetings) Act 1960. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**
2. To resolve to discuss outstanding legal matters.

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1. **TO RECEIVE** **APOLOGIES FOR ABSENCE**

Apologies for absence and reasons given were received from Cllrs A Horton, P Gibbs and C Cllr S Squires

1. **TO RECEIVE DECLARATIONS INTEREST AND DPIs**

 No Declarations or DPIs were received.

1. **TO RECEIVE WRITTEN REPORTS FROM BOROUGH AND COUNTY COUNCILLORS.**

B Cllr P Kunes advised that

* there had been improvement at the QEH Hospital
* the car park opposite the Town Hall may be lost
* there may be an increase in car parking charges in the King’s Lynn following a planned review
* he recommended that pot holes be reported via the Norfolk County Council website
* the pontoon extension would be completed in mid-2020

1. **TO RESOLVE TO APPROVE THE MINUTES OF THE MEETING HELD ON 20 NOVEMBER 2020**

**Action: The council resolved to approve the notes of the Ordinary Meeting held on 20 November 2020 as a true record of the meeting with the following amendment:**

**Page 26/19 – add “ M Hannay”.**

1. **TO RECEIVE THE CLERKS REPORT**

 The Clerk advised that:

* The new sign for the Toddler’s Play Area had been erected, there had been further vandalism to play equipment in the toddler’s play area, youths had caused disturbance to the Slimming World Group and youths had also been reported sitting on the pavilion roof.
* Staff had been verbally abused when speaking to youngsters riding bikes in the Memorial Field and the car park.
* A complaint had been received about the parking and safety issues in Churchgate Way on match days.

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**6. CHAIRMAN’S REPORT**

The Chairman advised that he was concerned with regard to the parking issues on match days and although there had been a reduction in use due to the weather the issue still needs to be addressed.

**7. FINANCE MATTERS.**

**a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial Report**

**recommended by the Finance Committee.**

Cllr J Cross advised that he had checked the invoices, cheques and Bank Statements at the Finance Meeting and G Moore, D Shepperson had also checked them.

 **Action: The council resolved to approve the invoices for payment.**

 **The Clerk advised that all invoices, bank statements etc., were available for any member of the council or**

 **any member of the public to inspect if they wished to do so.**

1. **To resolve to consider the provision of additional street lighting in the parish.**

**Action: The Council resolved not to consider additional lighting at the present time.**

1. **To resolve to discuss and approve the draft Precept for 2020/2021**

**Action: The Council resolved to approve the Precept for £135000.00 for the year 2020-2021**

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1. **TO RESOLVE TO DISCUSS THE PROPOSED CLOSURE OF THE TERRINGTON ST CLEMENT**

**CHURCHYARD ON 01 APRIL 2021 AND APPROVE ANY ACTIONS REQUIRED.**

**Action: The Council resolved to discuss the matter in closed session.**

1. **CORRESPONDENCE**
2. **To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**meeting.**

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| VILLAGE HALL | Grant request | **ACTION**: Clerk to send Grant Application form to Village Hall Committee and place the matter on the Agenda for the next Full Council meeting |
| CLLR SQUIRES | Update on marsh road bus stop – Sent to all by email | No action required |
| PAROCHIAL CHURCH COUNCIL | Churchyard closure – item 8 on the agenda | Matter discussed in closed session. |
| POLICE AND CRIME COMMISSIONER | Police funding consultation | Councillors to respond if they wish. |

1. **MEMBERS COMMENTS**

Cllr J Cross advised that the proprietor of the new butcher’s shop had advised that he would provide a new noticeboard to replace the one currently on the wall at the old Post Office.

Cllr J Dickson asked if there could be an election for the current vacancy.

Cllr Shepperson advised that there was further flooding in Market Lane and problems were occurring following the construction of new properties and advised that he had informed the BCKLWN Planning Enforcement Officer that such problems would arise during the construction of the dwellings.

Cllr Lewis asked when the Highways gates would be installed.

The Clerk advised that the vacancy would be advertised on the Parish Notice Boards and the February edition of the Anchor if there was to be no election.

Each Co-option candidate would need to complete an application form and attend a meeting if possible prior to consideration by the Full Council. The Full Council however, did not have to co-opt any of the candidates they did not wish to even if there was only one candidate.

The Clerk advised that she would bring the flooding issues in Market Lane to the attention of the Planning Enforcement Team.

1. **TO RESOLVE TO GO INTO CLOSED SESSION**

 **Action: The Council resolved to go into closed session to discuss Item 8 on the Agenda.**

 **The meeting closed at 9.00 p.m.**