PAGE 01/19

TERRINGTON ST CLEMENT PARISH COUNCIL

**Minutes of the Terrington St Clement Council Meeting held in the Pavilion, Churchgate Way Terrington St Clement on Wednesday 15 May 2019 commencing at 7.45 p.m.**

**Attendance: With Councillor D Hillier in the Chair there were present:**

**A Horton, M Howling, T Hunt, B Scott, D Shepperson, G Moore, G Girdlestone, H Lewis, A Hodgson, J Cross, J Dickson, D Means, D Browne, M Hannay, P Gibbs.**

**B Cllr P Kunes**

05 Members of the Public 0 Members of the Press

**AGENDA**

1. To receive apologies and reasons given.
2. Declarations of Interest for the agenda items and written requests for Dispensations for DPI’s and

grants of requests as appropriate

1. To resolve to approve the minutes of the meetings held on 20 March 2019
2. To receive the Clerks Report on Matters Outstanding.
3. Financial Matters

a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial

 Report as recommended by the Finance Committee

b) To resolve to approve a Grant Application Request from the Parochial Church Council for Grass Maintenance.

 6. To confirm a date for the Annual Assembly

1. To resolve to consider Planning Applications and approve responses as Consultees.

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| APP/V2635/W/19/3223274-18/00784/F | The Poplars Long Road Terrington St Clement King's Lynn Change of use to equestrian business utilising existing buildings & facilities |
| APPLICATION NO :19/00743/O | Outline Application for 2 storey dwelling in association with adjacent manufacturing and retail window business at Waterlow Nursery Waterlow Road Terrington St Clement King's Lynn Norfolk PE34 4PS  |
| APPLICATION NO :19/00766/CU | Change of use from redundant agricultural land to domestic garden land associated with the dwelling of 'Homefields' at Homefields Low Lane Terrington St Clement Norfolk PE34 4NW  |
| APPLICATION NO: 18/01692/O | OUTLINE APPLICATION SOME MATTERS RESERVED: Alterations and extensions to bungalow plus three additional dwellings at 51 Alma Avenue Terrington St Clement King's Lynn Norfolk PE34 |
| APPLICATION NO :19/00712/F | REMOVAL/VARIATION OF CONDITION 2 OF PLANNING PERMISSION 17/01450/FM: Proposed residential development consisting of 17 dwellings at Land S of King WilliamClose W of The King William 39 Churchgate Way Terrington St Clement Norfolk |
| APPLICATION NO :19/00805/F | 2 no. windows either side of the existing door of unit 2 at Unit 2 The Mill Market Lane Terrington St Clement Norfolk  |

1. Correspondence
2. To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the meeting.
3. Members Comments

To receive any comments from members of the council and requests for matters to be

 placed on the next agenda. No resolutions may be passed under this item.

1. **To resolve to go into closed session if required in accordance with the Public Bodies**

 **(admissions to meetings) Act 1960. Should this resolution be passed the public and press will be**

 **required to leave the meeting at this stage.**

**PAGE 02/19**

1. **TO RECEIVE** **APOLOGIES FOR ABSENCE**

 Apologies for absence and reasons given were received from CCllr/BCllr S Squires

1. **TO RECEIVE DECLARATIONS INTEREST AND DPIs**

Cllr D Browne declared an interest with regard to Agenda Item 6. Application Number 19/00805/F and APP/V2635/19/3223274-18/00784/F

Cllr J Dickson declared an Interest with regard to Agenda Item 6. Application Number 19/00712/F.

1. **TO RESOLVE TO APPROVE THE MINUTES OF THE MEETING HELD ON 20 March 2019**

**Action: The council resolved to approve the notes of the Ordinary Meeting held on 20 March 2019 were approved as minutes of the meeting.**

1. **TO RECEIVE THE CLERKS REPORT**

The Clerk advised that

* the Village Sign was now in place and she suggested that the W.I. be invited to
* The Hayter has been out of service for sometime and was still under repair and this accounted for the grass maintenance being restricted.
* The public toilets have been locked due to further vandalism to the interior lights. The lights would be repaired as soon as possible.

**5. FINANCE MATTERS.**

**a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial Report recommended by the Finance Committee.**

**Action: The council resolved to approve the invoices for payment**

**The Clerk advised that all invoices, bank statements etc., were available for any member of the council or any member of the public to inspect if they wished to do so.**

**b) To resolve to approve a Grant Application Request from the Parochial Church Council for Grass Maintenance.**

**Action: The Council resolved to approve a Grant of £600.00 for grass maintenance on condition the invoice was sent to the Council for payment approval after inspection of the works carried out.**

**6. TO CONFIRM A DATE FOR THE ANNUAL ASSEMBLY.**

**Action: The Council confirmed the Annual Parish Assembly would be held on Monday 03 June 2019.**

**PAGE 03/19**

**7. TO RECEIVE TO DISCUSS AND APPROVE THE COUNCIL RESPONSE TO THE LOCAL PLAN CONSULTATIONS.**

**Action: The Council resolved that the Planning Committee consider and visit the proposed sites and report back to the next meeting before a response is made.**

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| **APPLICATION NUMBER** | **DETAILS** | **ACTION** |
| APP/V2635/W/19/3223274-18/00784/F | The Poplars Long Road Terrington St Clement King's Lynn Change of use to equestrian business utilising existing buildings & facilities | **Action: SUPPORT**. The Council resolved to support the Appeal. |
| APPLICATION NO :19/00743/O | Outline Application for 2 storey dwelling in association with adjacent manufacturing and retail window business at Waterlow Nursery Waterlow Road Terrington St Clement King's Lynn Norfolk PE34 4PS  | **Action: SUPPORT** – The Council resolved to support the application providing the dwelling is on the building line. |
| APPLICATION NO :19/00766/CU | Change of use from redundant agricultural land to domestic garden land associated with the dwelling of 'Homefields' at Homefields Low Lane Terrington St Clement Norfolk PE34 4NW  | **Action: OBJECTION**: The Council resolved to request that the Agricultural Clause is not removed. |
| APPLICATION NO: 18/01692/O | OUTLINE APPLICATION SOME MATTERS RESERVED: Alterations and extensions to bungalow plus three additional dwellings at 51 Alma Avenue Terrington St Clement King's Lynn Norfolk PE34 | **Action: OBSERVATIONS**: No objections to the alterations but any additional dwellings should be bungalows to be in keeping with existing neigbouring dwellings |
| APPLICATION NO :19/00712/F | REMOVAL/VARIATION OF CONDITION 2 OF PLANNING PERMISSION 17/01450/FM: Proposed residential development consisting of 17 dwellings at Land S of King WilliamClose W of The King William 39 Churchgate Way Terrington St Clement Norfolk | **Action: OBSERVATIONS**: Access to the King William Car Park should not be impeded or affected. |
| APPLICATION NO :19/00805/F | 2 no. windows either side of the existing door of unit 2 at Unit 2 The Mill Market Lane Terrington St Clement Norfolk  | **Action: SUPPORT** – The Council resolved to support the application |

 **8. TO RECEIVE CORRESPONDENCE.**

**a)** All General Correspondence circulated to Councillors prior to the meeting and do not require discussion

1. **Email** – BCKLWN – Advice to apply to Historic England for Listing of 05 Church Bank.

**Action: The Council resolved to apply for Listed Status for 05 Church Bank TSC and also the 3 Red Telephone Boxes in the Parish.**

**9. MEMBERS COMMENTS**

No matters raised.

**10.TO RESOLVE TO GO INTO CLOSED SESSION**

**Action: The Council resolved that there was no requirement to go into closed session.**

**The Meeting closed at 9.05 p.m.**