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TERRINGTON ST CLEMENT PARISH COUNCIL

**Minutes of the Terrington St Clement Full Council Meeting held in the Pavilion, Churchgate Way Terrington St Clement on Wednesday 19 February 2020 commencing at 7.45 p.m.**

**Attendance: With Councillor D Hillier in the Chair there were present:**

**D Shepperson, G Moore, H Lewis, A Hodgson, A Horton, J Cross, M Howling, P Gibbs and M Hannay**

**B Cllr P Kunes 05 Members of the Public.**

**AGENDA**

1. To receive apologies and reasons given.
2. Declarations of Interest for the agenda items and written requests for Dispensations for DPI’s and

grants of requests as appropriate

1. To receive written reports from County and Borough Councillors to be taken as read.
2. To resolve to approve the minutes of the meetings held on 15 January 2020
3. To receive the Clerks Report on Matters Outstanding.
4. Chairman’s Report
5. Financial Matters

a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial

Report as recommended by the Finance Committee

1. To resolve to consider a Grant Application from the Village Hall Committee.
2. To resolve to consider a Donation request from East Anglia’s Children’s Hospices.
3. Correspondence
4. **To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**meeting.**

1. **Babies Therapy -To request permission to use Millennium Wood for organised woodland Walks**
2. **Norfolk C C –** Parish Partnership Scheme**.**
3. **Tenant-** Allotment ditch/drains
4. To resolve to consider removing the dog bin on the corner of Churchgate Way and replacing it with a large litter bin.
5. To resolve to confirm a meeting with the Terrington Tigers Football Club for a discussion with regard to football and pavilion matters.
6. To resolve to hold a Village Litter Pick as part of the Great Britain Spring Clean Initiative.
7. Members Comments -To receive any comments from members of the council and requests for matters to be

placed on the next agenda. No resolutions may be passed under this item.

1. **To resolve to go into closed session if required in accordance with the Public Bodies (admissions to meetings) Act 1960. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**
2. To resolve to discuss outstanding legal matters.

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1. **TO RECEIVE** **APOLOGIES FOR ABSENCE**

Apologies for absence and reasons given were received from Cllrs T Hunt, G Girdlestone, J Dickson, D Browne, D Means and C Cllr S Squires

1. **TO RECEIVE DECLARATIONS INTEREST AND DPIs**

Cllr J Cross declared an interest in Item 7b) and Cllr A Hodgson declared an interest in Item 10.

1. **TO RECEIVE WRITTEN REPORTS FROM BOROUGH AND COUNTY COUNCILLORS.**

B Cllr P Kunes advised that

* He had attended the BCKLWN Planning Committee Meeting which approved the Freebridge Planning Application for Churchbank. He added that whilst he felt sorry for existing residents, he felt he would not object due to the need for social housing in the Borough which he felt was important.

Cllr H Lewis stated that he was disappointed that the objections from the Parish Council had not been listened to and the consequences to parishioners affected had not been taken into account.

1. **TO RESOLVE TO APPROVE THE MINUTES OF THE MEETING HELD ON 15 JANUARY 2020**

**Action: The council resolved to approve the notes of the Ordinary Meeting held on 15 January 2020 as a true record of the meeting with the following amendment:**

**Page 35/19 – Item 1 add “M Hannay”.**

1. **TO RECEIVE THE CLERKS REPORT**

The Clerk advised that:

* The issues with the Football Foundation had now been resolved and the new area of claim had been reduced to the pavilion, pitches and accesses and this had been lodged with the Land Registry.
* A meeting with the PCC had been proposed for 06 March 2020 to discuss the proposed closure of the Churchyard.
* The security services were now on patrol 3x per week with 3 visits per patrol and there had been a marked reduction with regard to damage and hippy crack
* The Cricket Club roller and sun shield had been pushed into the Cricket Field dyke

Cllr J Cross advised that not all the parish land had been lodged with the Land Registry and would need to be done. There was a file containing details of the land that had been registered.

Cllr G Moore advised that the Club would remove the items from the dyke and that it was a regular occurrence and nuisance.

1. **CHAIRMAN’S REPORT**

**The Chairman advised that:**

* The village had stood up well in the recent storms with no damage or flooding.
* The roads in the village were in a shocking state
* He was disappointed that C Cllr S Squires was not in attendance to discuss the issues and to voice his disappointment that the Parish Council had not been invited to the recent meeting with NCC and Highways England to discuss the A17/Station Road junction.
* The ditches and drains needed to be cleaned out in Market Lane.

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**7. FINANCE MATTERS.**

**a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial Report**

**recommended by the Finance Committee.**

Cllr J Cross advised that he had checked the invoices, cheques and Bank Statements at the Finance Meeting and A Hodgson, G Moore, D Shepperson had also checked them.

**Action: The council resolved to approve the invoices for payment.**

**The Clerk advised that all invoices, bank statements etc., were available for any member of the council or**

**any member of the public to inspect if they wished to do so.**

1. **To resolve to consider a Grant Application from the Village Hall Committee.**

**Action: The Council resolved that due to a restriction regarding the building within the Village Hall Lease that they would offer a loan to the Village Hall Committee for £4000,00 over 40 months payable at £100.00 per month. They added that due to the ongoing issues the Council felt unable to award a grant on this occasion.**

1. **To resolve to consider a Donation request from East Anglia’s Children’s Hospices.**

**Action: The Council resolved to make a donation of £100.00 to the Hospices.**

1. **CORRESPONDENCE**
2. **To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**meeting.**

1. **Babies Therapy -**To request permission to use Millennium Wood for organised woodland Walks

**Action: The Council resolved to conditionally approve the request providing that the applicants Public Liability Insurance, Risk Assessments, Safe Guarding Policy any other relevant documentation is received prior to the first event. A confirmation letter then be sent when all documentation is received.**

1. **Norfolk C C –** Parish Partnership Scheme**.** Confirmation of funding for one TROD from Tower Hill

to the Salting’s

**Action: The Council resolved to accept the funding offer and to request that the TROD surface is sufficient for use of mobility scooters, pushchairs etc.**

1. **Tenant-** Allotment ditch/drains

The Clerk advised that within the Terms of the Farm Agreement with the Tenant the Tenant was responsible for the maintenance of the ditches and drains.

**Action: The Council resolved that the matter be discussed in closed session due to the need of identifying allotments holders during the discussion**

1. **TO RESOLVE TO CONSIDER REMOVING THE DOG BIN ON THE CORNER OF CHURCHGATE WAY AND**

**REPLACING IT WITH A LARGE LITTER BIN.**

**Action: The Council resolved to remove the dog bin and install a large black litter bin for residents to dispose of litter and dog fouling.**

1. **TO RESOLVE TO CONFIRM A MEETING WITH THE TERRINGTON TIGERS FOOTBALL CLUB FOR**

**DISCUSSION WITH REGARD TO FOOTBALL AND PAVILION MATTERS**

**Action: The Council resolved that Cllrs D Hillier, M Howling, M Hannay and H Lewis meet with representatives of the Tigers FC.**

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1. **TO RESOLVE TO HOLD A VILLAGE LITTER PICK AS PART OF THE GREAT BRITAIN SPRING CLEAN**

**INITIATIVE.**

**Action: The Council resolved to organise a litter pick in April when the weather improved. Cllr H Lewis**

**and P Gibbs agreed to publicise the event on social media and with posters.**

1. **MEMBERS COMMENTS**

Cllr J Cross advised that the proprietor of the new butcher’s shop had advised that he would provide a new noticeboard to replace the one currently on the wall at the old Post Office.

Cllr J Dickson asked if there could be an election for the current vacancy.

Cllr Shepperson advised that there was further flooding in Market Lane and problems were occurring following the construction of new properties and advised that he had informed the BCKLWN Planning Enforcement Officer that such problems would arise during the construction of the dwellings.

Cllr Lewis asked when the Highways gates would be installed.

The Clerk advised that the vacancy would be advertised on the Parish Notice Boards and the February edition of the Anchor if there was to be no election.

Each Co-option candidate would need to complete an Application Form and attend a meeting if possible, prior to consideration by the Full Council. The Full Council however, did not have to co-opt any of the candidates they did not wish to even if there was only one candidate.

The Clerk advised that she would bring the flooding issues in Market Lane to the attention of the Planning Enforcement Team.

1. **TO RESOLVE TO GO INTO CLOSED SESSION**

**Action: The Council resolved to go into closed session to discuss Item 8 on the Agenda.**

**The meeting closed at 9.00 p.m.**