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TERRINGTON ST CLEMENT PARISH COUNCIL

**Minutes of the Terrington St Clement Full Council Meeting held in the Pavilion, Churchgate Way Terrington St Clement on Wednesday 16 March 2022 commencing at 7.45 p.m.**

**Attendance: With Councillor D Hillier in the Chair there were present: G Moore, A Hodgson, H Lewis, A Horton, J Dickson, J Cross, M Howling, S Hardacre J Whitmore, T Hunt, M Hannay.**

**03 Members of the Public- B Cllr S Squires, C Cllr J Kirk**

**AGENDA**

1. To receive apologies and reasons given.
2. Declarations of Interest for the agenda items and written requests for Dispensations for DPI’s and

grants of requests as appropriate

1. To resolve to approve the minutes of the meetings held on 17 November 2021, 21 January 2022, 23 February 2022
2. Chairman’s Report
3. Financial Matters

a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial

 Report as recommended by the Finance Committee

b) To resolve to obtain quotes for heating/air conditioning unit

 **6. Correspondence**

**To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**Meeting**

1. To resolve to receive updates of tasks outstanding:
2. Update on toddlers play area fence
3. Update on sale of maintenance equipment
4. Update on Benn’s Lane Play Area
5. Update on Old School Project
6. Update of Jubilee Celebrations
7. Members Comments -To receive any comments from members of the council and requests for matters to be

 placed on the next agenda. No resolutions may be passed under this item.

1. **To resolve to go into closed session if required in accordance with the Public Bodies (admissions to meetings) Act 1960. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**

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1. **TO RECEIVE** **APOLOGIES FOR ABSENCE**

 Apologies for absence and reasons given were received from Cllrs D

 Shepperson, D Means and D Browne

1. **TO RECEIVE DECLARATIONS INTEREST AND DPIs**

 No matters to declare.

1. **RESOLVE TO APPROVE THE MINUTES OF THE MEETING HELD ON 17**

 **November 2021, 21 January and 23 February 2022.**

**Action: The council resolved to approve the notes of the meetings at the next meeting of the Council when they have been distributed to Members following the Clerk’s absence.**

1. **CHAIRMAN’S REPORT**

**The Chairman advised that:**

* He wished to thank all Members and attendees in the Open Forum for attending the meeting on such a horrid evening.

**5. FINANCE MATTERS.**

**a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial Report**

**recommended by the Finance Committee.**

Cllr J Cross advised that he and Cllrs A Hodgson and G Moore had checked the invoices for payment and bank statements prior to the meeting and all were in order.

**b) To resolve to obtain quotes for heating/air conditioning unit**

**Action: The Council resolved that Cllr H Lewis contact the contractor to determine the repairs required and**

**to seek alternative prices for the work**

**6. CORRESPONDENCE**

**To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**meeting.**

 **E-Mail- BCKLWN** – Confirmation of CIL Funding of £50,000 for the Old School Project.

 **E-Mail – BCKLWN** – Confirmation of NCC Parish Partnership Funding for TROD in Tower Road.

 **Action: The Council resolved to approve the 50% payment to NCC as their contribution to the project.**

 **The Council also agreed that Cllr M Howling attend the site meeting with NCC Highways when**

 **discussing the proposals for the TROD.**

 **E-Mail-** Citizens Advice – Donation Request.

 **Action: The Council resolved to place the matter on the agenda for the next meeting.**

 **E-Mail M Catlin –** Donation for Ukraine Aid project.

 **Action: The Council resolved to donate £200.00 to a local project delivering medical aid to Ukraine.**

1. **TO RESOLVE TO RECEIVE UPDATES OF TASKS OUTSTANDING:**
2. Update on the toddlers play area fence.

**Cllr A Hodgson advised that the fence was now in place and would now make the area safer for children and families**

1. Update on sale of maintenance equipment.

**Action: The Council resolved to leave the matter in abeyance until the next meeting due to Cllr D Means absence who was tasked in dealing with the matter.**

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**c.** Update on the Benn’s Lane Play Area.

**Action: The Council resolved to leave the matter in abeyance until the next meeting due to the absence of Cllr D Browne who with Cllr H Lewis was liaising with the play equipment provider.**

**d. Update on the Old School Project.**

**Action: The Clerk advised that following the receipt of the BCKLWN CIL Funding it was important that the Committee meet as soon as possible. She reminded Cllrs that the Council had agreed that the Working Party would include 3 Cllrs who would report back to the Council with Cllr Hannay being the Chairman of the Working Party and up to 6 other members invited to join by the Council for expertise and assistance.**

**Being a Working Party there would be no need to advertise the meetings and or have the Clerk present but the Working Party were to provide regular updates to the Council and any expenditure needed to be approved by Full Council.**

**The Clerk advised that she would circulate the T&Cs of the Funding Schedules sent by BCKLWN so they were aware of the terms of the funding.**

**e.** Update on Jubilee Celebrations**.**

Cllr D Hillier advised that TCF were short of volunteers to assist on the day and asked if members of the Council could assist.

Cllr T Hunt advised that the Beacon would be lit on 02 June 2022, there would be music and fairground attractions, people would be invited to bring their own chairs/picnics etc on Saturday 04 June 2022.available to assist with the Beacon.

Cllr T Hunt confirmed the Fire Brigade would be

**Action: Cllr H Lewis and J Whitmore volunteered to assist TCF with the Jubilee arrangements.**

**8. MEMBERS COMMENTS**

Cllrs Cross reported that road repairs were required in Northgate Way, Sutton Road, Low Lane, Market Lane and Hillgate Street.

Cllr H Lewis advised that there was a tree on the public footpath in Benn’s Lane.

Cllr A Horton advised that the parish litter pick would take place on Sunday 20 March 2022 starting at 10.00 a.m.

The Clerk confirmed that the litter picking kits would be collected on Friday 18 March 2022 and could be collected from Cllr D Hilliers house and litter should be left on the parish council car park for collection on Monday 21 March 2022 by BCKLWN.

Cllr J Whitmore asked who was responsible for the bus shelters.

Cllr Hillier advised the Kewgrasscare were contracted to maintain the bus shelters.

**9. TO RESOLVE TO GO INTO CLOSED SESSION.**

**Action: The Council resolved to go into closed session to discuss staff matters.**

 **This part of the meeting closed at 9.10 p.m.**