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TERRINGTON ST CLEMENT PARISH COUNCIL

**Minutes of the Terrington St Clement Full Council Meeting held in the Pavilion, Churchgate Way Terrington St Clement on Wednesday 20 April 2022 commencing at 7.45 p.m.**

**Attendance: With Councillor D Hillier in the Chair there were present: D Shepperson, D Means, G Moore, A Hodgson, H Lewis, A Horton, J Cross, S Hardacre, J Whitmore, M Hannay.**

**02 Members of the Public- C Cllr J Kirk**

**OPEN FORUM: C Cllr J Kirk advised that he had distributed his monthly report.**

**The Clerk advised that she had circulated the report to all members prior to the meeting for their information.**

**AGENDA**

1. To receive apologies and reasons given.
2. Declarations of Interest for the agenda items and written requests for Dispensations for DPI’s and

grants of requests as appropriate

1. To resolve to approve the minutes of the meetings held on 17 November 2021, 21 January 2022, 23 February and 16 March 2022
2. Clerks Report
3. Chairman’s Report
4. Financial Matters

a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial

 Report as recommended by the Finance Committee

b) To resolve to receive and consider quotes for heating/air conditioning unit

c) To resolve to consider a grant request from Citizens Advice.

 7. Correspondence

**To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**Meeting**

1. To resolve to receive updates of tasks outstanding:
2. Update on sale of maintenance equipment
3. Update on Benn’s Lane Play Area
4. Update on Old School Project
5. Update of Jubilee Celebrations
6. Members Comments -To receive any comments from members of the council and requests for matters to be placed on the next agenda. No resolutions may be passed under this item.
7. **To resolve to go into closed session if required in accordance with the Public Bodies (admissions to meetings) Act 1960. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**

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1. **TO RECEIVE** **APOLOGIES FOR ABSENCE**

 Apologies for absence and reasons given were received from Cllrs M Howling, J Dickson and D Browne

1. **TO RECEIVE DECLARATIONS INTEREST AND DPIs**

 Cllrs A Hodgson and D Shepperson declared an interest in Agenda item 8c

1. **RESOLVE TO APPROVE THE MINUTES OF THE MEETING HELD ON 20 APRIL 2022**

**Action: The council resolved to approve the notes of the meetings with the following amendments:**

**16 March 2022 – Remove duplication of Cllr T Hunt and delete D Browne.**

1. **CLERKS REPORT**

**The Clerk reported that:**

* The picnic tables for the Benn’s Lane play area would be delivered when payment had been received and would be delivered within the next 2 weeks.
* The bin base in Marshland Street near to the bakers had been removed but the hole needed to be filled with cement.
* The Council had received another £11,000 in CIL payments.
1. **CHAIRMAN’S REPORT**

**The Chairman advised that:**

* He wished to thank all Members and members of the public for attending the meeting.
* He was disappointed that when had had taken his grandchildren to the park the field was covered in litter and cans, he had seen youngsters dispose of their litter as they sat in groups and then simply move to another area leaving their rubbish behind them.
* He advised that he had been advised the Tigers FC were to be holding a BBQ on Friday 29 April 2022 but they had not sought permission from the Council and the required documents had not been provided.

**Action: The Council resolved that the Chairman email the Chairman of the Tigers FC to advise that the club should abide by the rules and that the BBQ or any other event including tournaments could not be held without the prior documentation being received and approved.**

**6. FINANCE MATTERS.**

**a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial Report**

**recommended by the Finance Committee.**

Cllr J Cross advised that he and Cllrs A Hodgson and G Moore had checked the invoices for payment and bank statements prior to the meeting and all were in order.

b) To resolve to receive and consider quotes for heating/air conditioning unit

**Action: The Council resolved to accept the quote for £3950.00 net VAT**

c) To resolve to consider a grant request from Citizens Advice.

**Action: The Council resolved to consider the request at the next meeting when other annual donations would be considered**.

1. **CORRESPONDENCE**

**To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**meeting.**

1. M Catlin – Thank you for the donation of £200.00 towards the cost of delivering medical aid to the Ukraine.

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1. **TO RESOLVE TO RECEIVE UPDATES OF TASKS OUTSTANDING:**
2. Update on sale of maintenance equipment.

**Action: The Council resolved to approve the acceptance of a bid for £7000.00 the tractor/mowers, miscellaneous items and approve the disposal of chemicals. The mowers/scarifier to be gifted to the Bowls and cricket club for use. The Council also resolved that a skip could be hired to dispose of any rubbish from the shed and shelter and the relevant licences could be obtained to dispose of any chemicals correctly in liaison with the Chairman and Clerk.**

**Cllr D Means to be authorised to collect the keys and log books for the machinery from the Clerk.**

1. Update on Benn’s Lane Play Area

**Action: The Council were advised that the play area would be opened at 12 noon on the 04 June 2022 the day of the village Platinum Jubilee Party. Work would recommence on 25 April 2022 and the grass areas would be made good. The Council also resolved to consider opening the shelter for youngsters to use and sort the contents of the shelter at the same time as clearing the tractor shed.**

**The Clerk to contact the Bowls Club to ask if the Council could us the Bowls Club electricity feed for additional CCTV cameras.**

1. Update on Old **School** Project

**Action: The Chairman advised that a Working Party had now been formed and they would report back to the Council after their inaugural meeting.**

1. Update of Jubilee Celebrations

The Chairman advised that there was a lack of helpers for the event on 04 June 2022 and asked if any members would be available to help. Cllr J Whitmore advised that he would assist if possible.

**Action: The Council resolved that the Chairman contact a security company to assist with the event and also to discuss t and the anti-social behaviour in the Memorial and report back to the Council.**

1. **MEMBERS COMMENTS -TO RECEIVE ANY COMMENTS FROM MEMBERS OF THE COUNCIL AND REQUESTS FOR MATTERS TO BE PLACED ON THE NEXT AGENDA.**

Cllr D Shepperson advised that all the trees on the Memorial Field would soon be placed under Tree Protection Orders and the Orders would be served by BCKLWN in the near future.

**The Clerk clarified that once TPOs were applied the Council would need to submit an application to the BCKLWN to carry out any works and only those approved by BCKLWN could be carried out or fines could be served.**

Cllr D Means advised that the Eastgate Lane dog bin was continually full and bags left on and around the bin. A resident had complained and had advised that he would ask for removal of the bin if the situation persisted.

**The Clerk advised that she had also received complaints and had asked BCKLWN to empty the bin more regularly to resolve the matter.**

Cllr A Hodgson advised that the litter bins in Churchbank, Marshland Street and Churchgate Way were overflowing and had not been emptied for one or two weeks.

**The Clerk advised that she would contact BCKLWN to have them emptied.**

Cllr A Horton asked when the Footpath Information Boards would be installed.

**Cllr A Hodgson advised that the boards were in progress and would be in place soon.**

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Cllr A Horton advised that a landowner had taken down trees along the property boundary and asked this was allowed and also the tree surrounds in the Millennium Wood needed to be removed.

**The Clerk advised that she would ask the contractor to clear them.**

Cllr A Hodgson advised that Fire Beaters were also required.

**The Clerk advised that she had contacted the Community Group Cllr A Hodgson had suggested but she had not received a response.**

Cllr J Whitmore advised that there had been anti-social behaviour on the Delamore site and asked if anyone knew the owners of the site

**Cllr D Means advised that he would try and clarify ownership and get back to him.**

Cllr A Horton advised that the bin near the Fire Station was always full and bags of dog waste were being placed on the top of the bins.

**The Clerk advised that she would contact BCKLWN and ask them to empty it.**

1. **TO RESOLVE TO GO INTO CLOSED SESSION.**

 **Action: The Council resolved to go into closed session to discuss Staff and Legal Matters**

**This part of the meeting closed at 9.05 p.m.**