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TERRINGTON ST CLEMENT PARISH COUNCIL

**Minutes of the Terrington St Clement Full Council Meeting held in the Pavilion, Churchgate Way Terrington St Clement on Wednesday 28 September 2022 commencing at 7.45 p.m.**

**Attendance: With Councillor D Hillier in the Chair there were present: D Shepperson, H Lewis, J Whitmore, D Browne, T Hunt, M Hannay, G Moore, J Dickson, S Hardacre, J Cross.**

**C Cllr J Kirk, B Cllr S Squires**

**OPEN FORUM: No matters were raised during the Open Forum.**

**Prior to the commencement of the meeting a 1-minute silence was held in memory of the late Queen Elizabeth II**

**AGENDA**

1. To receive apologies and reasons given.
2. Declarations of Interest for the agenda items and written requests for Dispensations for DPI’s and

grants of requests as appropriate

1. To resolve e to approve the minutes of the meetings held on 20 July 2022
2. Clerks Report
3. Chairman’s Report
4. Financial Matters

a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial

 Report as recommended by the Finance Committee

b) To resolve to consider quote for new streetlighting column – Chapel Road

c) To resolve to consider a Grant Application from the Village Hall Committee.

d) To resolve to consider quote for playground signs.

e) To resolve to obtain quotes for pavilion repairs

 7. To resolve to discuss re-location/refurbishment of Telephone Boxes

 8. Correspondence

**To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**Meeting**

**Email- Resident –** Request to set up a Speed Watch Scheme

**Email- Pavilion User** – Night time Security.

1. To resolve to receive updates of tasks outstanding:
2. Update on sale of maintenance equipment
3. Update on Old School Project
4. To receive an update on the installation of the additional CCTV.
5. Members Comments -To receive any comments from members of the council and requests for matters to be placed on the next agenda. No resolutions may be passed under this item.
6. **To resolve to go into closed session if required in accordance with the Public Bodies (admissions to meetings) Act 1960. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**
7. **Staff Matters**

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1. **TO RECEIVE** **APOLOGIES FOR ABSENCE**

Apologies for absence and reasons given were received from Cllr M Howling, A Horton, D Means and B Cllr P Kunes.

1. **TO RECEIVE DECLARATIONS INTEREST AND DPIs**

 Cllrs D Browne, A Hodgson and D Shepperson declared an interest in Agenda item 9b being members of the history group and Old School Working Party. Cllr J Cross declared an interest in Item 6c being a member of the Village Hall Committee

1. **RESOLVE TO APPROVE THE MINUTES OF THE MEETING HELD ON 20 JULY 2022**

**Action: The council resolved to approve the notes of the meeting held on 20 JULY 2022 as a true record of the meeting.**

1. **CLERKS REPORT**

**The Clerk reported that:**

* The black and green safety surfacing was uplifting and youngsters were lifting it up and putting crisp packets etc., underneath it.
* The baby changing units had been further damaged as had the ceiling slats
* She had taken a picture of youths with masks and balaclavas on who loitering in the toilets and had sent it to the police.
* The council had received complaints in relation to anti-social behaviour late at night
* There has been further vandalism in the park and a young tree had been destroyed.
* The burnt -out bin had been replaced adjacent to the kicking wall.
* Approval had been received from NCC for installation of the new dog bin on Moat Road.
* The bin in the Millennium Wood had been removed and the car park barriers had been repaired.
* The hygiene bins and contract were now in place and an additional bin was included for use by the new girl’s football team.
* The old telephone boxes on Hay Green corner and Alma Chase had been vandalised and secured.

 **Cllr H Lewis asked if the baby changing units had been replaced.**

**The Clerk advised that she had not yet ordered them as advised until after the summer holidays**

**and the CCTV was in place but she would do so upon completion of the CCTV installation.**

1. **CHAIRMAN’S REPORT**

The Chairman thanked everyone for attending the meeting. He stated that:

* the passing of the late Queen would bring big changes in some ways but not as much in others.
* Due to the global economic crisis prices were increasing and the Council should look at the cost of using the facilities, grass maintenance and increases in the costs of gas and electricity.
* The summer had been a good one and the Platinum Jubilee Beacon Lighting and Celebration event had been very successful and enjoyed by all.

**B Cllr S Squires advised that she had not been able to attend recent meetings due to illness but advised that the Guildhall had not been successful in their recent Heritage application and the Borough Council were not happy with the Conservative Leadership.**

**Cllr J Kirk advised that he had received no further information in relation to the mobile library.**

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**6. FINANCE MATTERS.**

**a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial Report recommended by the Finance Committee.**

Cllr J Cross advised that he and Cllrs, A Hodgson, D Shepperson and G Moore had checked the invoices for payment and bank statements prior to the meeting and all were in order.

**The Clerk advised that the invoices and Bank Statements were available at the meeting if anyone wished to check them.**

**b) To resolve to consider quote for new streetlighting column – Chapel Road**

**Action: The Council resolved to approve the quote for £5463.44 for the removal and**

 **replacement of columns**

**c) To resolve to consider a Grant Application from the Village Hall Committee.**

**Action: The Council resolved to approve a grant of £1,000.00**

**d) To resolve to consider to approve quote for Playground Signs for Benn’s Lane.**

 **Action: Cllr Whitmore provided a copy of the proposed signs and advised that they were £187.00 per sign.**

 **The Council resolved to purchase 6 signs and Cllr J Whitmore to enquire if a discount could be obtained for a multiple order.**

 **e) To resolve to obtain quotes for pavilion repairs**

 **Action: The Council resolved to contract a surveyor to provide an independent and professional**

 **report in regard to the pavilion repairs.**

1. **CORRESPONDENCE**

**To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**Meeting.**

**Email- Resident –** Request to set up a Speed Watch Scheme

**Action:** The Council resolved to advise that previous attempts to set up a team were

unsuccessful due to the lack of volunteers

**Email- Pavilion User** – Night time Security.

**Action**: The Council resolved to replace the overhead light at the entrance gate with a brighter

LED light.

1. **TO RESOLVE TO RECEIVE UPDATES OF TASKS OUTSTANDING:**
2. **Update on sale of maintenance equipment.**

 **Action: Agreed to leave the matter in abeyance until the next meeting due to the absence of Cllr D Means who was dealing with the matter.**

1. **Update on Old School Project**

Cllr D Browne advised that the Bat Survey had been done and 5 bats had been found and would need to be located before any work on the roof could commence, further monitoring would commence that night for 4 consecutive nights before the report could be completed.

Cllr D Shepperson advised that the Charity Commission had not responded but the Old School committee had been dissolved.

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1. **Update on CCTV installation**

Cllr J Whitmore advised that the CCTV installation had been completed but the tractor shed pole height would be increased, privacy masks would be applied to prevent intrusion to nearby properties, the link to the main system would be completed the next day and the fence would be taken down.

1. **MEMBERS COMMENTS -TO RECEIVE ANY COMMENTS FROM MEMBERS OF THE COUNCIL AND REQUESTS FOR MATTERS TO BE PLACED ON THE NEXT AGENDA.**

Cllr D Browne advised that the IDB should be contacted in regard to the proposed siting of the Parish Council refuse bins being housed in a cage in the Benn’s Lane car park.

**The Clerk advised that she had already taken photographs of the proposed site to the IDB and was awaiting a reply.**

1. **TO RESOLVE TO GO INTO CLOSED SESSION.**

 **Action: The Council resolve to go into closed session to discuss Legal and Staff Matters**

 **This part of the meeting closed at 9.45 p.m.**