**PAGE 45/22**

TERRINGTON ST CLEMENT PARISH COUNCIL

**Minutes of the Terrington St Clement Full Council Meeting held in the Pavilion, Churchgate Way Terrington St Clement on Wednesday 18 January 2023 commencing at 7.45 p.m.**

**Attendance: With Councillor D Hillier in the Chair there were present: D Shepperson, A Hodgson, A Horton, H Lewis, M Hannay, S Hardacre, J Cross, G Moore, D Means, D Browne, J Dickson.**

**C Cllr J Kirk B Cllr Kunes 05 Members of the Public**

**OPEN FORUM:** B Cllr Kunes advised the Council that the Village Hall Committee were not happy with the Lease proposals put forward by the Academies Trust in respect of the Village Hall. He advised that he (as Chairman of the Village Hall Committee) and the Village Hall Committee were upset that the Parish Council had surrendered the Lease on 30 July 2021 and as a result the Village Hall could be lost as a community building and taken over by the Academy and after all the hard work raising funds and modernising the building it was disappointing that the Council had surrendered the Lease. Members of the Committee also advised that there was no record of the Council’s actions in the minutes and they wished to know who had authorised it.

**RESPONSE:** The Chairman and the Clerk replied that they could not remember the details of the Lease Surrender but it would not have been done without being authorised by Full Council. The Chairman stated that the matter would be investigated and if necessary, he would call an Extra Ordinary Meeting to discuss the matter and to take any actions required.

**AGENDA**

1. To receive apologies and reasons given.
2. Declarations of Interest for the agenda items and written requests for Dispensations for DPI’s and

grants of requests as appropriate

1. To resolve to approve the minutes of the meeting held on 16 November 2022
2. Clerks Report
3. Chairman’s Report
4. Financial Matters

 a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial

 Report as recommended by the Finance Committee

 b) **To resolve to approve the 2023-2024 Budget**

7. To resolve to consider quote for the refurbishment of the Church clock face and approve and any

 actions required.

1. Correspondence
2. **To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

 **Meeting**

1. **WMA** – Approval of Licence for the skip cage on Benn’s Lane car park and the amendments to the relaxing of Bylaw 10 in the Benn’s Lane play area.
2. **Resident** – Thank you for AB Cave Grant
3. **The Wild Hub CIC** – Village Project proposals
4. **Reverend Slipper** – Old School Project
5. **Barclays** – confirmation that they had contacted signatories for updated information
6. **Norfolk Police** – Advice to confirm that the investigations into vandalism at the Millennium Wood and Benn’s Lane play area had ceased due to lack of evidence.

9. To resolve to receive updates of tasks outstanding:

1. Update on Old School Project
2. Members Comments -To receive any comments from members of the council and requests for matters to be placed on the next agenda. No resolutions may be passed under this item.
3. **To resolve to go into closed session if required in accordance with the Public Bodies (admissions to meetings) Act 1960. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**
4. To resolve to consider Legal Matters.

**PAGE 46/22**

1. **TO RECEIVE** **APOLOGIES FOR ABSENCE**

Apologies for absence and reasons given were received from Cllrs T Hunt, J Whitmore, M Howling and B Cllr S Squires.

1. **TO RECEIVE DECLARATIONS INTEREST AND DPIs**

 Cllr S Hardacre declared an interest in Agenda item 7.

1. **RESOLVE TO APPROVE THE MINUTES OF THE MEETING HELD ON 16 NOVEMBER 2022**

**Action: The council resolved to approve the notes of the meeting held on 16 NOVEMBER 2022 as a true record of the meeting.**

1. **CLERKS REPORT**

**The Clerk reported:**

* The wildlife cameras had been received and could be collected from the office when required.
* There had been more damage to the Public Toilets with damage to the lights and ceiling in the ladies’ toilets and the waste pipe had also been pulled off the wall causing water damage.
* There had been a flooding incident in the gent’s toilets possibly from a burst pipe in the cold weather which had been repaired along with the waste pipe in the ladies.
* The toilets were locked at present.
* She had been advised by Norfolk Police that the investigations into the recent vandalism and anti-social behaviour were being closed due not obtaining positive IDs for the people identified and following interviews with potential suspects.

 **Action: The Council resolved to re-open the toilets when all repairs were done and open them**

 **until 3.30 p.m. Cllr H Lewis to adjust the timer.**

1. **CHAIRMAN’S REPORT**

The Chairman advised that he was pleased to see everyone at the first meeting of the New Year and thanked everyone for their continued support.

**6. FINANCE MATTERS.**

**a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial Report recommended by the Finance Committee.**

Cllr J Cross advised that he and Cllr G Moore, A Hodgson and D Shepperson had checked the invoices for payment and bank statements prior to the meeting and all were in order.

**The Clerk advised that the invoices and Bank Statements were available at the meeting if anyone wished to check them.**

 **Cllr Cross advised that the Finance Committee had drafted a budget for 2023-2024 for a total of**

 **£221,400 and they also recommended that the quote for the clock face refurbishment be**

 **declined at present.**

 **b) To resolve to consider approve the 2023-2024 Budget.**

 **Action: The Council resolved to approve the 2023-2024 Budget**

**PAGE 47/22**

 **7. TO RESOLVE TO CONSIDER A QUOTE FOR WORKS TO THE CHURCH CLOCK AND**

 **APPROVE ANY ACTIONS REQUIRED.**

**Action: The Council resolved to decline the quote of £11,647 for the refurbishment of the Church clock face.**

Cllr S Hardacre thanked the Council on behalf of the church for funding the maintenance costs for the Church Clock.

**8. CORRESPONDENCE**

**a) To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**Meeting.**

1. **WMA** – Approval of Licence for the skip cage on Benn’s Lane car park and the amendments to the relaxing of Bylaw 10 in the Benn’s Lane play area.
2. **Resident** – Thank you for AB Cave Grant
3. **The Wild Hub CIC** – Village Project proposals
4. **Reverend Slipper** – Old School Project
5. **Barclays** – confirmation that they had contacted signatories for updated information
6. **Norfolk Police** – Advice to confirm that the investigations into vandalism at the Millennium Wood and Benn’s Lane play area had ceased due to lack of evidence.

 **9. TO RESOLVE TO RECEIVE UPDATES OF TASKS OUTSTANDING:**

1. **Update on Old School Project**

Cllr D Browne confirmed that the bats will need to be removed prior to making the building watertight which will be carried out in the Spring.

The Clerk advised that the BCKLWN required an update on the project as part of the CIL Grant terms and conditions. She added that she had not received a response from the Diocese of Ely in respect of the information required relating to possible covenants for use of the building by the Church.

Cllr D Shepperson and Cllr A Hodgson advised that they were still awaiting a response from the Charity Commission and it may be an idea for them to write to the local MP to ask him to contact the Charity Commission.

1. **MEMBERS COMMENTS -TO RECEIVE ANY COMMENTS FROM MEMBERS OF THE COUNCIL**

**AND REQUESTS FOR MATTERS TO BE PLACED ON THE NEXT AGENDA.**

Cllr J Cross advised that there were awful pot holes all over the village.

Cllr S Hardacre what events will be held to mark the King’s Coronation.

**The Chairman advised that £5,000 had been allocated in the Budget for an event when the**

**Beacon would be lit and there would be a firework display in partnership with TCF**.

Cllr G Moore asked how long the Post Office would be closed.

 **The Chairman advised that due to a change in circumstances a transfer of the Post Office Lease**

 **was required and this was now being negotiated and the process should be completed by**

 **March 2023.**

1. **TO RESOLVE TO GO INTO CLOSED SESSION.**

 **Action: The Council resolve to go into closed session to discuss Legal Matters**

 **This part of the meeting closed at 8.53 p.m.**