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TERRINGTON ST CLEMENT PARISH COUNCIL

**Minutes of the Terrington St Clement Full Council Meeting held in the Pavilion, Churchgate Way Terrington St Clement on Wednesday 15 February 2023 commencing at 7.45 p.m.**

**Attendance: With Councillor D Hillier in the Chair there were present: D Shepperson, A Hodgson, A Horton, H Lewis, S Hardacre, J Cross, G Moore, J Dickson.**

**C Cllr J Kirk B Cllr Kunes 05 Members of the Public**

OPEN FORUM: B Cllr P Kunes advised the meeting of the proposed barrage across the Wash, updating of BCKLWN vans to electric vehicles, plating of trees for the Queen Elizabeth II “Tree Canopy” Jubilee project, he wished to donate £1,000 to the Old School Project and the IDB part of the BCKLWN Budget had increase substantially.

The Clerk advised that she had circulated C Cllr J Kirk’s Monthly report to all Councillors prior to the meeting.

**AGENDA**

1. To receive apologies and reasons given.
2. Declarations of Interest for the agenda items and written requests for Dispensations for DPI’s and

grants of requests as appropriate

1. To resolve to approve the minutes of the meeting held on 18 January 2023
2. Clerks Report
3. Chairman’s Report
4. Financial Matters

 a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial

 Report as recommended by the Finance Committee

 c) To resolve to discuss and approve a quote for the purchase of a new waste skip

 d) To resolve to consider and approve the Street Lighting Maintenance Contract 2023-2026

 e) To receive the Annual Accounts for 2022-2023 and approve any actions required.

1. Correspondence
2. **To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

 **Meeting**

1. **Village Hall Committee** – Deed of Surrender
2. **Wild Hub Project** – Project proposal for Terrington St Clement.
3. To resolve to receive updates of tasks outstanding:
4. Update on Old School Project
5. Members Comments -To receive any comments from members of the council and requests for matters to be placed on the next agenda. No resolutions may be passed under this item.
6. **To resolve to go into closed session if required in accordance with the Public Bodies (admissions to meetings) Act 1960. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**
7. To resolve to consider Legal Matters.

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1. **TO RECEIVE** **APOLOGIES FOR ABSENCE**

Apologies for absence and reasons given were received from Cllrs D Browne, J Whitmore, M Hannay and D Means

1. **TO RECEIVE DECLARATIONS INTEREST AND DPIs**

 Cllrs D Shepperson and A Hodgson declared an interest in Item 8a) due to being Trustees of the Old School.

1. **RESOLVE TO APPROVE THE MINUTES OF THE MEETING HELD ON 18 JANUARY 2023**

**Action: The council resolved to approve the notes of the meeting held on 18 JANUARY 2023 as a true record of the meeting.**

1. **CLERKS REPORT**

**The Clerk reported:**

* The electrical repairs to the public toilet, pavilion and outside lighting and annual servicing requirements were still outstanding and awaiting the contractor to complete them.
* The contractor advised that the air conditioning/heating unit in the Community Room would not work in low temperatures but it had been left on at a low constant temperature and this seemed to have resolved the issue.
* The Tennis Club Lease had now been forwarded to the Tennis Club for signature.
* The Clerk advised that she had met with A Wallace, NCC Highways and he had advised that there was a substantial increase in the costs to install the TROD for Tower Road of some £15,000-20,000.

**Action: It was resolved to not proceed with the TROD due to the high increase in costs which were not anticipated when drafting the 2023-2024 budget.**

1. **CHAIRMAN’S REPORT**

The Chairman:

* thanked all members for their support over the past 4-year term of office and he hoped members would be standing for re-election in the forthcoming local elections.
* Advised that TCF were now planning the Coronation event set to the Parish Council’s approved Budget
* The Clerk had compiled a comprehensive report into the history regarding the Village Hall and the Lease and would provide the basis for a discussion with the Village Hall members present at the meeting in order to map a way forward to resolve the issues in hand.
* He then provided all present with a copy of the document which he asked to be returned after the discussion.

 **There then followed a lengthy discussion in relation to the time line of the events regarding the**

 **Village Hall Lease and it was agreed by all parties that the Parish Council would support the Village**

 **Hall Committee with whichever decision they made regarding the future of the Village Hall.**

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**6. FINANCE MATTERS.**

**a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial Report recommended by the Finance Committee.**

Cllr J Cross advised that he and Cllr G Moore, A Hodgson and D Shepperson had checked the invoices for payment and bank statements prior to the meeting and all were in order.

**The Clerk advised that the invoices and Bank Statements were available at the meeting if anyone wished to check them.**

**c) To resolve to consider the purchase of a new waste skip**

**Action: The Council resolve to purchase of 2x 1100 ltr waste skips and return the existing waste skip @£85.09 per annum hire and £19.70 emptying cost per bin x 52 weeks**

 **d) To resolve to consider the Street Lighting Maintenance Contract 2023-2026**

**Action: The Council resolved to approve the new contract an increase of £3.33 per month net**

**VAT**

 **e) To receive the Annual Accounts for 2022-2023**

 **Action: The Council resolved to accept the accounts and the findings of the External**

 **Auditor regarding the Website and the late submission of the Poors Fuel Charity**

 **Annual Return due to the Clerk’s absence for some weeks due to illness. And to amend**

 **Assertions No 9 and No 4**

**7. CORRESPONDENCE**

**a) To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**Meeting.**

**b) The Village Hall Committee** – Deed of Surrender

**Action: The Council resolved the issue in hand by discussion with the Village Hall Committee and resolved to support them in any decisions going forward.**

**c) The Wild Hub CIC** – Village Project proposals

**Action: The Council resolved that they would not be able to accommodate the project or it’ aims at this time.**

 **8. TO RESOLVE TO RECEIVE UPDATES OF TASKS OUTSTANDING:**

1. **Update on Old School Project**

Cllr D Shepperson and Cllr A Hodgson advised that they were still awaiting a response from the Charity Commission and he had not yet received a response from the MP.

The Clerk advised that she had not received a response to date from the Ely Diocese and she had sent the Project CIL Grant Report to the BCKLWN and they had acknowledged receipt.

**Action: It was resolved to contact the Diocese again and to have the Old School valued to ascertain the value of the building.**

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1. **MEMBERS COMMENTS -TO RECEIVE ANY COMMENTS FROM MEMBERS OF THE COUNCIL**

**AND REQUESTS FOR MATTERS TO BE PLACED ON THE NEXT AGENDA.**

Cllr A Horton asked if a litter pick could be held after the elections and if the border of the

new land could be cut back.

Cllr Hodgson asked when the memorial garden bench would be installed.

The Clerk advised that the litter pick could be incorporated with the annual Keep Britain Tidy

event after the elections and she would ascertain a delivery date for the bench and installation.

1. **TO RESOLVE TO GO INTO CLOSED SESSION.**

 **Action: The Council resolve to go into closed session to discuss Legal and Staffing Matters**

 **This part of the meeting closed at 9.25 p.m.**