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TERRINGTON ST CLEMENT PARISH COUNCIL

**Minutes of the Terrington St Clement Full Council Meeting held in the Pavilion, Churchgate Way Terrington St Clement on Wednesday 15 March 2023 commencing at 7.45 p.m.**

**Attendance: With Councillor D Hillier in the Chair there were present: D Shepperson, A Hodgson, A Horton, H Lewis, S Hardacre, J Cross, D Means, M Howling, D Browne**

**C Cllr J Kirk B Cllr S Squires 0 Members of the Public**

OPEN FORUM: C Cllr J Kirk advised that if residents did not use the mobile library the facility would be lost.

The Clerk advised that she had circulated C Cllr J Kirk’s Monthly report to all Councillors prior to the meeting.

B Cllr S Squires advised the BCKLWN has set the budget, there was also an initiative to dispose of small batteries.

**AGENDA**

1. To receive apologies and reasons given.
2. Declarations of Interest for the agenda items and written requests for Dispensations for DPI’s and

grants of requests as appropriate

1. To resolve to approve the minutes of the meeting held on 15 February 2023
2. Clerks Report
3. Chairman’s Report
4. Financial Matters

a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial

Report as recommended by the Finance Committee

1. Correspondence
2. **To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**Meeting**

1. **BCKLWN – Local Election Information**
2. To resolve to receive updates of tasks outstanding:
3. Update on Old School Project
4. Update on Coronation Event
5. Members Comments -To receive any comments from members of the council and requests for matters to be placed on the next agenda. No resolutions may be passed under this item.
6. **To resolve to go into closed session if required in accordance with the Public Bodies (admissions to meetings) Act 1960. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**
7. To resolve to consider Legal Matters.

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1. **TO RECEIVE** **APOLOGIES FOR ABSENCE**

Apologies for absence and reasons given were received from Cllrs J Whitmore, G Moore, M Hannay, J Dickson and T Hunt

1. **TO RECEIVE DECLARATIONS INTEREST AND DPIs**

Cllrs D Shepperson and A Hodgson declared an interest in Item 8a) due to being Trustees of the Old School.

1. **RESOLVE TO APPROVE THE MINUTES OF THE MEETING HELD ON 15 MARCH 2023**

**Action: The council resolved to approve the notes of the meeting held on 15 MARCH 2023 as a true record of the meeting.**

1. **CLERKS REPORT**

**The Clerk reported:**

* There was a design fault on the newly installed roundabout and Kompan had advised that a new part had to be manufactured and installed.

1. **CHAIRMAN’S REPORT**

The Chairman advised that he had no matters to raise and thanked all members and the staff for their help and support over the last four years and wished everyone well in the forthcoming elections.

**6. FINANCE MATTERS.**

**a) To resolve to approve the Invoices for payment and Bank Reconciliation as per the Financial Report recommended by the Finance Committee.**

Cllr J Cross advised that he and Cllr A Hodgson and D Shepperson had checked the invoices for payment and bank statements prior to the meeting and all were in order.

**The Clerk advised that the invoices and Bank Statements were available at the meeting if anyone wished to check them.**

**7. CORRESPONDENCE**

**a) To receive general correspondence as per the Distribution List e-mailed to all Cllrs prior to the**

**Meeting.**

**b) BCKLWN –** Local Election Information

**8. TO RESOLVE TO RECEIVE UPDATES OF TASKS OUTSTANDING:**

1. **Update on Old School Project**

Cllr D Shepperson advised that J Wilde MP had written to the Charity Commission to seek a resolution to enable the Trustees of the Old School to stand down and the building sold/transferred to the Parish Council.

Cllr D Hillier advised that he had sought legal advice in relation to the issues which he would update the committee of in Closed Session.

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1. **Update on the Coronation Event**

Cllr D Hillier advised that the Lighting of the Beacon would take place on Saturday 06 June 2023 with a Fireworks display after the beacon is lit. The TCF volunteers were unable to hold a larger event due to the lack of helpers and also due to finances following the cost of the Queen Elizabeth II Platinum Jubilee in 2022

1. **MEMBERS COMMENTS -TO RECEIVE ANY COMMENTS FROM MEMBERS OF THE COUNCIL**

**AND REQUESTS FOR MATTERS TO BE PLACED ON THE NEXT AGENDA.**

Cllr D Shepperson asked if the Diocese of Ely had replied to the Council’s request relating to any Covenants on the Old School.

The Clerk advised that she had still not received a response but would follow the enquiry up.

Cllr H Lewis advised that electric fencing was being used on a public footpath that leads from Benn’s Lane to the Church which should not be allowed on a public footpath.

The Clerk advised that she would report the matter to Norfolk CC and advised that Councillors and members of the public should report footpath issues and highways issues through the Norfolk CC website because this then separated the complaints and raised the complaint status on the NCC website.

1. **TO RESOLVE TO GO INTO CLOSED SESSION.**

**Action: The Council resolved that there was no requirement to go into closed session**

**This part of the meeting closed at 9.27 p.m.**